



City of Wichita

# Consolidated Plan

## 2011-2012 Annual Performance Report



*“Creating Communities of Choice”*

## Table of Contents

I. Executive Summary-----	2
Summary of Resources and Distribution of Funds -----	3
Map of Areas and Boundaries-----	5
II. Five Year Plan Assessment of Progress -----	6
III. Assessment of Annual Progress -----	6
1. Affirmatively Furthering Fair Housing-----	7
2. Affordable Housing -----	7
3. Continuum of Care -----	11
4. Other Actions in Strategic Plan or Action Plan Taken -----	12
5. Leveraging Resources -----	16
6. Citizen Comments -----	17
7. Self-Evaluation -----	19
8. Monitoring -----	20
IV. Program Narratives -----	21
Community Development Block Grant Program-----	21
1. Assessment of Relationship of CDBG Funds to Goals and Objectives -----	21
2. Changes in Program Objectives -----	24
3. Assessment of Efforts in Carrying Out Planned Activities -----	24
4. Use of CDBG Funds for National Objectives -----	24
5. Anti-displacement and Relocation -----	24
6. Low/Mod Job Activities -----	24
7. Program Income Received -----	25
8. Prior Year Adjustments -----	25
9. Loans and Other Receivables -----	26
10. Lump Sum Agreements -----	26
11. Neighborhood Revitalization Strategies -----	26
HOME Investment Partnerships Program -----	26
1. Summary of Accomplishments -----	28
2. Leveraging Resources -----	35
3. Performance Measurements -----	36
Emergency Shelter Grant Program-----	41
1. Assessment of Relationship of ESG Funds to Goals and Objectives -----	41
2. Matching Resources -----	41
3. Activity and Beneficiary Data -----	41
4. Chronic Homelessness -----	42
5. Homeless Discharge Coordination -----	42
Public Participation -----	44

## **I. Executive Summary**

The City of Wichita proudly presents this report on activities related to the Community Planning and Development formula grant programs. This report includes highlights of all initiatives which have been undertaken during the 2011-2012 program year that have contributed to the City's goals of safe, affordable housing and neighborhood revitalization and stability.

**Affordable housing** goals were met through several programs. Community Development Block Grant (CDBG) funds were used for home repair for owner occupants. One of the strategies associated with the home repair program includes an allocation which is targeted to geographic areas with disproportionately high rates of neighborhood blight and on properties which have had numerous code violation citations. HOME Investment Partnerships Program (HOME) funds were also used to provide construction financing for new affordable housing construction and home repair, as well as down payment and closing cost assistance. Emergency Shelter Grant (ESG) funds were used to support local shelters and services for the homeless. Following are a few of the statistics related to services provided by these programs in 2011-2012.

- CDBG Home Repair – 204 households; \$664,227 funds expended
- HOME – 18 homes constructed; 40 homeowners provided down-payment and closing cost assistance
- ESG – 4,369 persons served in shelter programs and/or with prevention funds

In addition to having responsibility for formula grants programs, the City of Wichita also serves as the Wichita Housing Authority and in that regard provides the majority of subsidized rental housing opportunities in the community.

- Public Housing – The City owns and maintains 578 affordable housing units in congregate and scattered site settings. This rental portfolio represents the maximum number of subsidized units possible based on HUD funding.
- Housing Choice Voucher Program – This program provides rental subsidies using 2,449 general purpose vouchers and 135 vouchers for homeless veterans.

The City of Wichita and Sedgwick County have combined resources to fund a Housing First program for the chronically homeless population. The program housed 78 persons during this program year.

And finally, the City closed out the Homelessness Prevention and Rapid Re-Housing Program (HPRP) which was funded by the American Recovery and Reinvestment Act of 2009. These funds provided 656 households with assistance to avoid homelessness or to become stably housed.

**Neighborhood revitalization and stability** goals were achieved through the use of Community Development Block Grant and HOME Investment Partnerships Program funds.

- CDBG Neighborhood Cleanups – 13 cleanups funded; \$49,937 funds expended
- HOME Boarded-Up Building Demolition and Replacement – 3 projects - \$243,355 funds expended
- ARRA CDBG-R Sidewalk Replacement – The City closed out this grant during the 2011-2012 program year. A total of \$586,570 was expended to replace 151,485 square feet of hazardous sidewalk. Additionally, \$127,571 was expended to provide façade improvements on eight businesses.

All of these infrastructure projects contributed to improving the physical environment of many low to moderate income persons in Wichita, which is the goal of neighborhood revitalization. In addition to these improvements, activities were also undertaken to facilitate individuals' access to services and/or to enhance and enrich their lives. Following are highlights of **Public Services** activities funded with CDBG allocations.

- Neighborhood Assistants – \$333,132 was allocated to support staff who work in the City's four Neighborhood City Halls where their efforts to bring City and community services closer to people in need impacted more than 93,691 people. Program staff assisted citizens in addressing and resolving specific concerns, coordinated special programs and events for area residents, provided educational programs and workshops, and assisted neighborhood associations and other citizen groups to increase their capacity and better serve their constituencies.
- Women's Services – \$275,000 was allocated to provide services to 548 women and children who needed to escape domestic violence situations.
- Children and Youth – Provided \$174,220 for supervised after school enrichment and recreation for 4,068 middle school youth; provided \$170,000 for summer youth employment for 149 youth.

#### **Summary of Resources and Distribution of Funds**

<b>Fund Source</b>	<b>Total</b>	<b>Committed</b>	<b>Expended</b>
CDBG Formula	\$2,579,615	\$2,579,615	\$2,643,554
CDBG Program Income	\$151,684	\$151,684	\$151,684
HOME	\$1,605,229	\$516,767.21	\$1,639,583
HOME Program Income	\$90,838.99	\$90,838.99	\$90,838.99
ARRA	\$1,932,616	\$1,932,616	\$1,932,616
ESG	124,982	\$124,982	\$124,953

## **Geographic Distribution**

Other than the Emergency Home Repair program that is open to any very low income (50% AMI) homeowner living within the city limits, all other CDBG and HOME-funded programs services are focused in three overlapping concentrated geographic areas. The largest, shown with a blue hashed-line boundary on the map on page 6, is the Redevelopment Incentive Area (RIA); next is the Neighborhood Revitalization Strategy Area (NRSA) which has a bold red line boundary; and finally the Local Investment Areas (LIAs) are delineated with green shading and diagonal lines.

The different geographic limitation for each program is listed below per Area. Following is a list of programs available in each area:

### Reinvestment Incentive Area

- Emergency Home Repair
- Home Improvement Loan
- Housing Development Loan
- HOMEownership 80

### Neighborhood Revitalization Strategy Area

- Emergency Home Repair
- Home Improvement Loan
- Housing Development Loan
- HOMEownership 80
- Historic Loan

### Local Investment Area

- Boarded Up Building Demolition and Replacement Program
- Deferred Loan Program
- Direct Loan Program
- Emergency Home Repair
- Exterior Grants
- Home Improvement Loan
- HOMEownership 80
- Housing Development Loan
- Paint Grants

Other programs including Public Services and the Emergency Shelter Grant program are administered throughout the city limits for persons who meet eligibility requirements. The Housing First program is administered throughout Sedgwick County since it is jointly funded by the City and Sedgwick County. Homeless Prevention and Rapid Re-Housing allows participants to relocate to any area in the United States. The Wichita Housing Authority Section 8 and Public Housing programs are administered within the City limits.





## **II. Five Year Plan Assessment of Progress**

The 2009-2013 Consolidated Plan was developed to address local housing and community development needs in a comprehensive manner. The City of Wichita developed the 2011-12 Third Program Year Action Plan outlining ways in which the goals and priority needs established in the Consolidated Plan would be addressed in the 2011-2012 program year. The Wichita City Council approved the projects designated in the Third Program Year Action Plan that are funded through the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME) and Emergency Shelter Grant (ESG) programs.

The top two Consolidated Plan priorities, Housing and Public Services, reflect the weakened economy in our community. Safe, affordable housing will provide community stability so that the Public Services which are delivered have a reasonable expectation of improving the quality of life, and leading low and moderate-income citizens in our community towards self-sufficiency.

In addition to Consolidated Plan priorities, the City of Wichita has established goals for the entire community. During the 2011-12 program year Consolidated Plan funding was used to address the City's goal of safe, affordable housing through the following programs which create and support homeownership: down payment and closing cost assistance; development subsidies for single family home construction; and home repair for existing homeowners. A total of 18 new homes were developed, and 40 new homeowners were assisted during the year. A detailed summary of goals, accomplishments, and expenditures is included in the Narrative sections for CDBG and HOME, beginning on pages 21 and 26, respectively.

The second Consolidated Plan priority designation, Public Services, was addressed in partnership with local community agencies and organizations. Services include short term assistance such as providing shelter for women and children fleeing domestic violence, as well as long-term services, such as engaging neighborhood residents in empowerment strategies leading them to control their own future. Other Public Services which were funded include services for the homeless and youth programming. The City of Wichita exceeded the goal of serving 100,000 community residents annually through Public Services funded with Consolidated Plan resources.

## **III. Assessment of Annual Progress**

The projects funded in the 2011-2012 Third Program Year Action plan provide for an increased supply of affordable housing through operating funding for homeless shelter agencies, construction and rehabilitation of owner-occupied units, preservation of historic properties, and funding to support/create homeownership opportunities for first time buyers. Social

services are supported for job training and education for youth. Together these projects offer a multi-dimensional approach to meeting priority needs and goals listed in the Consolidated Plan.

### **1. Affirmatively Furthering Fair Housing**

The City of Wichita remains committed to affirmatively furthering fair housing. This commitment is carried out through partnerships with local agencies such as the Urban League of Kansas.

The City has established minimum Affirmative Marketing requirements for HOME-assisted rental and homebuyer projects. These requirements are incorporated into all funding agreements when the project involves five or more HOME-assisted units, and partners must meet or exceed them.

Each recipient of HOME funds for projects requiring compliance with affirmative marketing regulations is contractually required to prepare a written Affirmative Marketing Plan for their project, when applicable. The Affirmative Marketing Plan must be available for public inspection in the recipient organization's office. Each plan must contain specific steps/actions that the recipient organization will take to provide information and otherwise attract eligible persons of all racial, ethnic, and gender groups in the housing market area to the available housing.

Housing developers accessing HOME funding conduct outreach to the community by providing homeownership training services, housing counseling, and also by providing information regarding proposed projects in community newspapers, as well as the city's newspaper.

The City continues to believe in the importance of educating the public regarding fair housing issues. To that end the Housing and Community Services Department posts information on its website regarding fair housing laws and the Analysis of Impediments to Fair Housing choice.

### **2. Affordable Housing**

The City's objective is to maximize the impact of housing assistance in support of affordable housing needs, by offering a variety of programs. The City is also committed to serving low-moderate income persons with this assistance. The following two charts reflect achievements in both areas.



**Numeric Housing Assistance Goals**  
**City of Wichita 2009-2013 Consolidated Plan**

	<b><u>Annual Goal</u></b>	<b><u>2011/12 Actual</u></b>
<b>Emergency Home Repair Loans</b>	<b>80</b>	<b>323</b>
<b>Rental Housing Low Interest Revolving Loans</b>	<b>6</b>	<b>0</b>
<b>Paint Grants</b>	<b>175</b>	<b>157</b>
<b>HOMEownership 80</b> First-time homebuyers	<b>30</b>	<b>40</b>
<b>Family Self Sufficiency</b> Section 8 Homeownership	<b>7</b>	<b>4</b>

**Numbers of Persons Assisted per Income Range  
2010-2011 Program Year**

<b>Program</b>	<b>EL</b>	<b>VL</b>	<b>L</b>	<b>M</b>
Neighborhood Improvement Services	127	158	27	11
Section 8 Housing Choice Voucher	2,370	600	0	0
Public Housing	545	71	8	17
HOMEownership 80	3	9	9	19
HOME Rental	28	43	9	0
Housing First	78	0	0	0
<b>Totals</b>	<b>3,151</b>	<b>881</b>	<b>53</b>	<b>47</b>

**Key**

EL        Extremely Low – at or below 30% area median income  
VL        Very Low – 31% to 50% area median income  
L         Low – 51% – 80% area median income  
M        Moderate – 81% - 115% area median income

2012 Area Median Income for Wichita KS metropolitan statistical area - \$65,000

Section 215. The City provided 40 down payment assistance loans to qualifying homebuyers, which met Section 215 requirements and are in compliance with the definitions outlined in 24 CFR 92.254 of the HOME Program regulation. Although the City did not provide HOME funding for rental projects during the 2011-2012 program year, the City currently monitors eight HOME-assisted rental developments that are subject to applicable affordability periods, which are consistent with the definitions outlined in 24 CFR 92.252 of the HOME Program regulation. These rental developments offer a total of 80 HOME-assisted units. A total of 80 income eligible households were served within these rental developments during the program year.

Efforts to address worst case housing needs. The City of Wichita's 2009-2013 Consolidated Plan lists renters, homeowners, homeless and non-homeless persons with special needs, as having the highest priority needs for affordable housing for the five year time frame. These priorities are also reflected in the following statement from the 1999 City of Wichita-Sedgwick County Comprehensive Plan, as amended in January, 2000: "every individual should have access to safe, decent, marketable and affordable housing". Following is a summary of programs which were administered to meet the needs of these most vulnerable populations.

- Housing First. This program provides chronically homeless individuals with rental assistance, case management and coordination of services to meet their needs. A total of 78 persons were placed in housing during this report period.
- Housing Choice Voucher Program. Housing Choice Vouchers provide subsidies to relieve persons living in overcrowded conditions or who are severely rent burdened. As of June 30, 2012, Housing Choice Voucher Program had a lease up rate of 88% for its 2,573 vouchers, with 1,242 applicants on the waiting list.
- Veterans Affairs Supportive Housing Choice Voucher. The VASH program provides rental assistance for homeless veterans with case management and clinical services provided by the Veterans Administration at its medical centers and in the community. During this program year, 135 veterans received vouchers which enabled them to live in safe, affordable housing.
- Public Housing. This Housing Authority program accepted applications throughout the program year from large households of four or more members, persons aged 50 and over, and from persons with disabilities. Wait lists for other family sizes were closed due to the limited inventory turnover for smaller families. The City's Public Housing portfolio is simple in design, energy efficient and safe. As of June 30, 2012, Public Housing had an occupancy rate of 95% and 1,036 applicants on the waiting list.

Efforts to address the accessibility needs of persons with disabilities. The City of Wichita administers a Home Repair program that includes Emergency Repair Grants, Exterior Grants, Paint Grants and Paint Labor Grants), for eligible low income and disabled individuals. Elderly applicants who do not have the ability to paint their house, or access to someone who can apply the paint, may also receive a paint labor grant. A total of thirteen paint labor grants were awarded this program year.

The Neighborhood Improvement Services (NIS) Division oversees the home repair program which can include ADA modifications for owner-occupants who meet CDBG income and location guidelines. Modifications may include bathroom accessibility, plumbing, and wheelchair ramps.

### **3. Continuum of Care**

The City of Wichita Housing and Community Services Department administers several programs designed to address the needs of homeless persons and those at risk of becoming homeless.

- Homelessness Prevention and Rapid Re-Housing: During this program year, the City of Wichita completed its operation of the Homelessness Prevention and Rapid Re-Housing Program with funding received from the American Recovery and Reinvestment Act of 2009. Funds were designed to assist the homeless move to safe affordable housing, and to prevent homelessness by providing cash assistance for rental arrears or utilities. In accordance with program guidelines, homelessness prevention funds were not made available to homeowners. Many of those who were assisted have significant barriers to housing stability including poor rental histories, criminal backgrounds, inability to obtain and keep a job, addictions, etc. A total of 656 households were served.
- Emergency Shelter Grant: During this program year the City received \$124,982 to fund programs providing emergency shelter for specific populations including women and children fleeing domestic violence and homeless families; to provide supportive housing for individuals who are chronically homeless and mentally ill and/or dually diagnosed; and to provide homeless prevention services for individuals and families. A total of 4,369 persons were assisted with this initial funding. The City received a supplemental allocation of Emergency Solutions Grant funding as part of the HEARTH Act. These funds were received after the close of the program year and will be included in the 2012-2013 CAPER.
- Housing First: During this program year the City allocated \$50,000 in CDBG funds and \$191,368 in general funds, to provide supportive housing for 78 chronically homeless individuals. This program is operated in partnership with Sedgwick County, Kansas which also contributes \$191,368. The goal of the program is to provide permanent housing for persons meeting the definition of chronically homeless. Rent and other housing costs are paid with the City and County funds. CDBG funding is used for program administration. Through partnerships with community-based service-providers, participants receive additional services which include weekly, in-home case

management and referrals for services to address mental/physical health needs, employment/education, addiction treatment and other services.

The City of Wichita formerly administered the Shelter Plus Care program however that responsibility has now been shifted to the Sedgwick County Housing Department. Persons in need of this supported housing are referred to that agency.

#### **4. Other Actions in Strategic Plan or Action Plan Taken To:**

a. Address obstacles to meeting underserved needs. The City continues to offer bi-lingual written materials, and to market programs and services through neighborhood based media in English and Spanish.

b. Foster and maintain affordable housing. The City of Wichita routinely reviews and evaluates proposals submitted by developers, for housing tax credits. City staff reviews the proposals, presents them to neighborhoods to be impacted by the proposed project, and makes recommendations to the City Council regarding the issuance of a resolution of support for each project. The resolution of support is required in order for the Kansas Housing Resources Corporation to evaluate tax credit proposals. In most cases the City provides the resolution, acknowledging the fact that the tax credit-funded activity will provide additional affordable housing units.

c. Eliminate barriers to affordable housing. Lack of information is often cited as a barrier to affordable housing. To address that particular barrier, the City provides access to information on CDBG, HOME and ESG programs at <http://www.wichita.gov/CityOffices/Housing>. From that website citizens can also access the affordable housing database that is maintained by the Housing and Community Services Department. In addition, citizens have electronic access to the following Consolidated Plan-related documents: Executive Summary, Consolidated Plan, Annual Action Plan, Consolidated Action Plan Evaluation Report, as well as City Housing Codes, Federal Labor Standards, fair housing information sources and other affordable housing-related documents of interest and use to citizens and/or contractors. Links are also available to HUD websites, grant resources, housing services and general community data. Other information such as eligibility for specific programs is provided to the public upon request.

The United Way of the Plains operates the 2-1-1 information and referral system for Kansas, which provides information and referrals on a variety of topics and subjects. It is available 24 hours/day, seven days per week to link callers to community and Kansas resources related to family and social services, basic human needs, housing, health and medical services, substance abuse, training and employment, mental and physical disabilities, government services and

public schools. Services available through the City of Wichita are included in the databank of this community resource. This was the resource by which persons were able to access the Homelessness Prevention and Rapid Re-Housing program as well.

The City of Wichita continues to offer the Housing Choice Voucher Homeownership program in accordance with HUD regulations. The program allows Housing Choice Voucher participants to use their vouchers to assist with mortgage payments for up to 15 years. Since inception in May 2001, 55 Housing Choice Voucher clients have purchased homes through this program. Many have also used the down payment and closing cost assistance available through the HOME program.

d. Overcome gaps in institutional structures and enhance coordination. In an effort to make City services more accessible to low and moderate income citizens, four Neighborhood City Halls (NCHs) were established in low and moderate-income areas in 2001. Citizens can access a variety of City government and community services at these centers. One of the most popular and useful offerings at these centers, are public access computers. The computers interface with the City's information technology system, thereby making City forms and information readily available. In addition computer instruction is provided by the NCH staff and local agencies; the computer labs also provide continuing education opportunities for youth and their parents.

The NCHs complement other neighborhood-based services such as recreation, community policing, fire stations, code enforcement and health services. They continue to experience high levels of citizen participation.

Each NCH also has one Neighborhood Assistant funded through the CDBG program. This staff person provides a personal link between local government officials and citizens. Neighborhood Assistants provide information on a variety of community and City services, as well as coordinate community events which connect citizens to those services.

NCH staff provided valuable information, services and assistance to over 93,691 citizens at the neighborhood level from the Atwater, Colvin, Evergreen and Stanley Aley Neighborhood City Halls during the 2011-2012 program year.

Another effort to increase service coordination is the development of a homeless resource and referral center. The center houses a number of service agencies and has the capacity to coordinate under one roof, appropriate service plans for the homeless. During the 2009-10 program year, \$200,000 in CDBG funds was allocated for the purchase of a facility to house the

center. In the 2010-11 program year, \$33,117 was allocated for building and water permit fees for the center. Now open, the center served 2,692 homeless persons during the 2011-12 program year.

e. Improve public housing and resident initiatives. The Wichita Housing Authority, in addition to responding to 4,783 routine work orders and mitigating each of 300 emergency work orders within 24 hours, made the following improvements to its housing stock:

- Replaced the air-conditioning chiller units (two each) at McLean Manor and Greenway Manor high rise Public Housing apartment communities.
- Replaced common area carpet at McLean Manor and Greenway Manor
- Began a project to replace all windows in eight single-family housing units with more energy efficient products
- Replaced fences on 33 single family housing units

The Resident Opportunities and Self Sufficiency (ROSS) program grant provided a service coordinator for residents of public housing units designated for the elderly and disabled, to help them remain independent and socially active. These services enable residents to age in place with dignity. Individualized services included in-home services and health care assessments provided by the Sedgwick County Department on Aging.

f. Evaluate and reduce lead-based paint hazards. The City of Wichita follows regulations designed to protect at-risk populations from lead-based paint hazards in housing units that receive assistance from federally-funded programs. The City has established policies and procedures for evaluating hazards that may be present by assessing risks, controlling or eliminating the hazard and advising occupants of findings and a summary of improvements made.

In the Neighborhood Improvement Services Division of Housing and Community Services Department, there are four certified Lead-Based Paint (LBP) inspectors and Risk Assessors on staff, who perform risk assessment and clearance tests for the Emergency Assistance Program, Minor Home Repair, Exterior Grant Program, Paint & Paint Labor Programs, Home Improvement Loan Program, Secondary Demolition, and the Historic Deferred Loan Program in order to identify lead-based paint hazards in homes being considered for home repair funding of \$5,000 or less. The Department contracts with QuanTem Laboratories to analyze dust wipe samples collected by staff risk assessors performing LBP clearance on Emergency Assistance repair, Exterior Grants, Historic Deferred, Home Improvement Loan Program, Minor Home Repair, Paint, and Paint Labor Grant projects.



When hazards are found, the staff determines the appropriate strategy to control or eliminate them. Further, the Department restricts the use of federal funds on all housing rehabilitation projects, to contractors who are qualified in interim control and lead-safe work practices. The Department has facilitated training for contractors to qualify them for this work. Contractors are required to provide LBP certification for each worker performing lead remediation activities on every project where funding exceeds \$5,000. The worker's certifications are placed in project files for verification and audit purposes. Contractors are required to provide Post Renovation Visual Inspection and Cleaning Verification Record forms, when necessary, as required by State law. On projects where hard costs exceed \$5,000, contractors are required to provide a LBP clearance performed by a third party certified LBP Risk Assessor.

The cost of lead remediation activities (up to \$7,500) is included in Deferred Loan Projects and can fund risk assessments, temporary relocation, lead abatement, interim controls and clearance during the rehabilitation of homes occupied by low and very low-income owner-occupied single-family homes. This assistance is provided in the form of a grant. A grant up to \$2,500 is available for lead remediation on Emergency Assistance, Exterior Grant, Historic Deferred Loan and Minor Home Repair projects.

The City's Housing and Community Services Department, through the Neighborhood Improvement Services Program, has established a partnership with the Kansas Healthy Homes and Lead Hazard Prevention Program, which is administered by the Kansas Department of Health and Environment. The U. S. Department of Housing and Urban Development awarded a grant in the amount of \$3.1 million to this program, which addresses unhealthy housing conditions, primarily those conditions related lead-based paint hazards in homes where children reside. The City and KDHE are working together on selected projects, in order to combine resources to address lead-based paint hazards in the homes of qualified program participants through existing City program offerings.

g. Ensure compliance with program and comprehensive planning requirements. City staff monitors program activities according to procedures described in the Monitoring section on page 20. City staff in the Metropolitan Area Planning Department conduct environmental reviews for all CDBG activities and review all properties 50 years old or older, to determine whether they are of historical significance. Neighborhood plans are also reviewed to ensure that proposed housing activities are consistent with the plans. Environmental reviews are completed prior to any work beginning on CDBG and HOME funded projects.

h. Reduce the number of persons living below the poverty level. The City of Wichita is the designated Community Action Agency for Sedgwick County and receives Community Services

Block Grant (CSBG) funds to address poverty issues at the community level. The Career Development Office (CDO), a division of the Department of Housing and Community Services, administers these CSBG funds and, with citizen input, develops programs to assist individuals and families to overcome the challenges of poverty. Following is a summary of activities related to this goal:

- Medical Care - Through an alliance with the Central Plains Regional Health Care Foundation, Inc., the CDO provides funds for prescription medications, physician-prescribed medical supplies, durable medical equipment and the coordination of medical services for low-income, uninsured Sedgwick County residents. Under this collaborative project, associated physician and hospital services are donated and coordinated through the Foundation's Project Access. In its thirteen years of operation, Project Access has coordinated the efforts of eight hospitals, 771 physicians (both primary care and specialists), 38 dentists and 82 pharmacies in providing care for 10,775 low-income residents of Sedgwick County, for a total value of over \$129 million in donated services and medications. From July 2011 through June 2012, 608 persons received medical services with CDO assistance.
- Employment – The CDO provides assessment, case management, job search, life skills, employment, and retention services to recipients of State assistance and other low income families in Sedgwick County. From July 2011 through June 2012, 92 Section 3 residents became employed with an average wage of \$8.77 per hour. In December 2011, the CDO introduced the Youth Employment and Training Program (YETP) for youth 16-17 years of age in state custody. Referred youth receive assistance with obtaining paid on the job training and life skills leading to self sufficiency in adulthood. Currently, 14 youth have successfully completed on the job training at various worksites, 6 have completed their high school education, and 5 youth have completed probation requirements and are no longer in the juvenile justice system.

## **5. Leveraging Resources**

The City of Wichita has developed significant public/private partnerships with for-profit and not-for-profit organizations to enhance and leverage the economic value of federal funds. The City's approach serves as a catalyst for additional investment and reinvestment in areas of the community which might not otherwise attract private participation. Following is a summary of federally funded projects and the private investment they generated during the reporting period:

Home Improvement Loan Program (HILP). CDBG expenditures of \$7,074 leveraged \$30,882 (\$4.525 to \$1) in other funds to buy down the interest rates for home repair loans.

Youth Recreation and Enrichment. After school activities to provide productive, constructive leisure activities for youth, are the goal of CDBG funding for the YMCA, Rainbows United, and Boys & Girls Club's youth recreation and enrichment programs. The YMCA total program budget of \$323,734 included \$104,253 in CDBG funds, and provided services to 4,046 youth. Boys & Girls Club's total program budget of \$1,170,977 included \$800 in CDBG funds and provided scholarships for 16 youth. Rainbows United has a program budget of \$301,761 which includes \$5,823 in CDBG funds, utilized to provide scholarships for 6 disabled youth. One other organization, Wichita Dream Center, was allocated funds in the amount of \$6,495 to coordinate a mentoring program, although the program was not implemented. The activity was cancelled and the funds returned as unallocated.

Summer Youth Employment. During 2011-12 program year, the YMCA coordinated a job preparation, training, and employment program for low and moderate income youth in our community. Utilizing their allocation of \$170,000, the YMCA provided a 12-week job preparation class and coordinated summer employment positions for 149 youth between the ages of 15 and 17.

YWCA Women's Crisis Center. During the 2011-12 program year, this agency provided emergency shelter, food, advocacy, and support groups for 220 women and children fleeing domestic violence. The CDBG allocation of \$149,875 supported the total program budget of \$725,973.

Catholic Charities Harbor House. During the 2011-12 program year, this agency provided emergency shelter, food, advocacy services, a crisis line and support groups for 328 women and children who were fleeing domestic violence. The CDBG allocation of \$125,125 supported the total program budget of \$900,914, which also includes City ESG program funds.

HOME Projects. HOME expenditures of \$1,639,383 leveraged \$3,920,431 in other funds for mortgage and construction financing, as well as other down payment assistance. See page 36 for details on the HOME program.

## **6. Citizen Comments**

The citizen participation process is integral to obtaining community input in the development of programs that best suit the needs of low and moderate income persons. Therefore the City of Wichita has established a comprehensive citizen participation process to help identify short

term and long term priority needs. The first step in this process is to engage citizens in establishing priorities for the Consolidated Plan. The 2009-2013 Consolidated Plan was developed with input from the six District Advisory Boards (DABs) that correspond to each City Council district. Each board has 11 members representing a cross-section of their neighborhoods. The purpose of the DABs is to provide citizens an opportunity to provide input to the elected council members on a broad range of social and community issues affecting their neighborhoods. Their feedback on priority surveys is reflected in the Consolidated Plan. On an annual basis a 14 member Grants Review Committee (GRC) is a major part of the Citizen Participation Process for review of annual community planning and development funding decisions. The GRC is appointed by the Mayor and City Council and its members represent neighborhood associations, the school district, higher education, large and small businesses. The GRC also has representation from all six District Advisory Boards. GRC members conduct a public hearing to obtain citizen comments regarding housing and non-housing community development needs and make funding recommendations to the City Manager for CDBG, HOME, and ESG programs. The Wichita City Council also conducts several public hearings during the year regarding Consolidated Plan funding. Staff incorporates all of this information into the projects and other planned activities utilizing the Consolidated Plan funding.

Throughout these processes, public notices are published in local newspapers including the Wichita Eagle and The Community Voice. Information regarding public comment opportunities is also posted on the City's website and City-7 News Channel. Electronic copies of the Consolidated Plan, One-Year Action Plans and CAPERs are available on the City's website. Hard copies of these documents are distributed to the Neighborhood City Halls, all branches of the public library and various departments in City Hall for public review and comment. Each person who wishes to speak at public hearings is allowed to do so for five minutes and citizens are provided staff names, email and mailing addresses for submitting written comments.

A public notice regarding the 2011-12 CAPER was published in the Wichita Eagle on August 31, 2012, and in The Community Voice on September 6, 2012. Both papers invited the public to make comments on the CAPER and provided a listing of the sites where copies of the CAPER could be found including the City's website. They announced the dates of the 15-day public comment period, when and how to submit written comments and the public hearing on September 18 at the regularly scheduled City Council meeting. Throughout the public comment period, notification and requests for comment were frequently broadcast on the City-7 News Channel. All public notices also include information for persons needing auxiliary aid or service for effective communication with City of Wichita personnel, as to how they can access such services.

## **7. Self Evaluation**

The City of Wichita is committed to achieving the goals of the Consolidated Plan through grant disbursements and program management, which includes formal monitoring and technical assistance workshops for recipients of CDBG funding. The City is also committed to responsible stewardship of federal funds and has ensured that expenditures are consistent with letter of credit disbursements and HUD timeliness standards for expenditure of CDBG funds.

CDBG funds were used to support housing, capital improvements and public services while HOME funds provided first time homebuyer assistance, home repair funds for income-eligible residents in Wichita, and financing for new construction. ESG funds were disbursed to homeless service providers to support essential services, operations and homeless prevention services. Programs funded through the 2011-2012 Third Program Year Action Plan provided decent housing, and a suitable living environment for the City's low and moderate-income neighborhoods and residents. The supply of safe, affordable housing increased through programs that offered financial incentives to developers of affordable housing and financial assistance to enable people with low and moderate incomes to access such housing. A total of 18 new homes were constructed during the program year with development subsidies provided through the City's HOME Program. The City provided additional incentives for these projects, including permit fee waivers and partial property tax rebates. Buyers of the new homes received down payment/closing costs assistance loans.

Homeownership priorities have been achieved through the HOMEownership 80 and Deferred Loan Programs which assist low-income first time homebuyers with down payment and closing costs and which provide funding for home repairs for eligible homeowners. Housing priorities were also met through the City's various home repair programs, where many of the recipients are elderly homeowners living in older homes, and whose fixed incomes cannot stretch to provide necessary health and safety improvements. The City has also continued to support rehabilitation of rental property so that it meets affordability and safety standards.

Neighborhood revitalization and stabilization was enhanced with sidewalk improvements. The availability of tax rebates through the Neighborhood Revitalization Program also supported the stabilization of our community.

The needs of the homeless were addressed through City contracts with local homeless service providers who utilize Emergency Shelter Grant funds in addition to their other resources. To enhance efficiency and accountability, the United Way of the Plains administers the Homeless Management Information System (HMIS), which local providers use to track and coordinate

client services. Homeless needs were also addressed through the City/County-funded Housing First program and through the City's administration of the Homelessness Prevention and Rapid Re-Housing program.

## **8. Monitoring**

The Housing and Community Services Department (HCSD) performs regular internal monitoring reviews to ensure there is accountability for all federal and state funds received.

Community Development Block Grant and Emergency Shelter Grant funded programs are monitored in several ways. The monitoring process is modeled after the method outlined in the HUD's publication of Managing CDBG: A Guidebook for CDBG Grantees on Subrecipient Oversight. Staff reviews monitoring policies and procedures annually to implement any new HUD designated regulations. Following is a description of the process used to ensure compliance for contracts for CDBG and HOME-funded activities.

As part of the initial application for funding, programs must submit a number of external audit documents to confirm their organizational capacity. Notes are made of any irregularities which must be addressed prior to entering into a funding agreement. City contracts with subrecipients for annual funding include performance measures which require submission of monthly reports on progress toward meeting those goals. Staff reviews monthly reports of accomplishments and spending for all subrecipients. At the end of each quarter, a desk audit of each program is conducted, and all subrecipients receive written feedback concerning their performance, spending, and accomplishment of goals and objectives. Strengths and weaknesses are documented, and any required corrective action must be addressed. A formal risk analysis is conducted annually for all programs to determine which subrecipients present the greatest risk in terms of their capacity to manage and administer CDBG program activities and funds. Risk factors include the subrecipients' previous experience with federal funds, their organizational capacity and experience administering programs, timeliness and accuracy of their previous reports and spending (if applicable). Subrecipients with the highest risk are most closely monitored, including on-site visits for program monitoring and technical support. Site visits are conducted routinely. Comprehensive on-site monitoring is conducted for all new programs during their first year and for all continuing programs at least every two years.

The HOME Investment Partnerships program monitoring plan includes annual on-site monitoring of all multi-family rental projects which have been funded with HOME funds. The monitoring occurs throughout the affordability period. Homeownership projects receiving HOME program assistance for purchase and /or rehabilitation/construction are subject to mortgage liens filed with the Sedgwick County Register of Deeds Office, which serve as the long-term deed restriction required to enforce the applicable HOME affordability period. And

finally, during the development process, HOME staff monitors construction progress in order to ensure the validity of reimbursement requests submitted for payment. Construction progress is monitored through the use of on-site inspections and by reviewing the on-site inspections documented by the City's Office of Central Inspection (OCI). The inspections performed by OCI verify compliance with local building codes, as required under the HOME regulation.

#### **IV. Program Narratives**

##### **Community Development Block Grant Narrative Statement**

###### **1. Assessment of Relationship of CDBG Funds to Goals and Objectives**

All activities undertaken during the 2011-2012 program year addressed priorities of the Consolidated Plan and the specific activities of the current Annual Action Plan.

All activities undertaken during the 2011-2012 reporting period complied with the national objective by primarily benefiting low to moderate-income persons and aiding in the prevention of slum and blight. No situations arose that required urgent needs to be addressed within the city of Wichita. Total CDBG disbursements for the program year were \$3,944,105 including \$2,495,658 expended for activities benefiting low to moderate-income persons.

###### Housing Rehabilitation Information

The City of Wichita funded several types of housing programs with CDBG funds. Following is a list of the individual programs with the number of units completed, CDBG funds expended during the year, and any public or private funds involved.

The Home Repair Program was established to address declining housing conditions in the city. Several distinct grants are offered: Exterior Grants, Emergency Repair, Paint Grants and Paint Labor Grants. A total of 323 households were assisted through the various Home Repair programs, resulting in an expenditure of \$664,227. The Deferred Loan Program provides financial assistance to rehabilitate very-low income households located within the Local Investment Area (LIA). Deferred loan assistance was provided to one households resulting in an expenditure of \$35,550.

Eligibility for home repair assistance is based on household income and the location of the home. Emergency repair assistance is available to address health and safety issues in homes anywhere in the Wichita city limits. The homeowner must live in the home to be repaired and the household income may not exceed 50% of the area median family income for Wichita. Assistance is limited to a \$5,000 deferred loan which is forgiven after five years provided the



recipient remains owner-occupant of the home. Failure to remain the owner-occupant during the five year time period will result in the loan having to be repaid in its entirety.

The Exterior Grant is available in specific targeted areas within the LIA where other public investment projects have been completed or are underway. A minimum of fifty-one percent (51%) of all owner-occupant recipients of the Exterior Grant must have household income that does not exceed eighty percent (80%) of area median income limits. A zero percent (0%) loan may be provided to investors for repairs to rental property located within the special targeted area.

The Minor Home Repair Program is available within the LIA and requires the recipient to be owner-occupant, and be 65 years of age or older. One hundred percent (100%) of households assisted under this activity must have household income not exceeding 50% of the area median. The assistance comes in the form of a zero interest deferred loan that is forgiven after five years, provided the recipient remains owner-occupant of the property. Failure to remain the owner-occupant during the five year period will result in the loan having to be repaid in its entirety.

Paint grants are available for properties located within any one of the seven Local Investment Areas (LIAs) in the City's Neighborhood Revitalization Area (NRA) or within the City's Redevelopment Incentive Area (RIA). At least fifty-one percent (51%) of the households assisted located within the LIA must have incomes that do not exceed eighty percent (80%) of the median. One hundred percent of households assisted that are located outside the LIA but within the RIA must have income that does not exceed eighty percent (80%) of median. Applicants meeting the location and income criteria can receive up to \$200 in paint for the exterior of their homes. Elderly applicants (55 years of age) or disabled heads-of-household who do not have the ability to, access to, or resources to pay for someone who can apply the paint, may also receive a paint labor grant, provided they are owner-occupants with household income of no more than 80% of the area median. Such grants are not used for purchasing equipment such as brushes or ladders.

Everyone who receives paint and/or a paint labor grant receives a video on safe practices related to lead based paint removal. The video is at no charge and the homeowner is required to sign a statement agreeing to view it before beginning work on painting their home. During the 2011-2012 program year, 148 homeowners were provided paint for their homes 13 of whom also received labor grants. The total materials cost was \$43,387 and labor grants for the 13 homeowners was \$33,113.

The Direct Loan Program provides home rehabilitation loans to low-income homeowners in the Local Investment Areas, with a variable interest rate based on income. The maximum loan amount is \$35,000 with a maximum 20-year pay back, secured by a mortgage on the property. During the 2011-12 program year no new loans were made under this program.

The Home Improvement Loan/Grant Program (HILP) buys down the interest rate for loans provided by an external financial institution. Three homeowners received assistance from this program for a total expenditure of \$7,074 in CDBG funds that leveraged \$30,882 in private funds.

The Deferred Loan Program provides housing rehabilitation loans up to \$35,000 in the Local Investment Areas, and is secured by a mortgage on the property. On the first five anniversaries, the loan is reduced by 10% provided the recipient remains owner-occupant. A mortgage is filed for any assistance over \$1,000. Repayment of the Deferred Loan is required when the recipient is no longer owner-occupant and the new owner-occupant does not meet program guidelines. During the 2011-12 program year, one homeowner received a Deferred Loans totaling \$35,550.

The Residential Revolving Historic Loan Program provides loans to owners of local or nationally designated historic structures for renovation. The loan maximum is \$25,000 however loans over that amount may be awarded with City Council approval. The interest rate is four points below the prime rate on the day of closing with a 20-year payback period. No new loans were made during the program year.

The Rental Housing Revolving Loan-Single Unit program provides low-interest loans for rehabilitation of single unit residential rental properties in the Local Investment Areas. When loans are repaid, those funds become program income which is then made available for loans to other borrowers. No new projects were completed during the program year.

The Rental Housing Revolving Loan-Multi Unit program provides low-interest loans for rehabilitation of multiple unit structures in the Local Investment Areas. When loans are repaid, those funds become program income which is then allocated for additional program uses. No new loans were made during the program year.

#### Neighborhood Revitalization Information

The Neighborhood Clean-up Program pays for dumpsters and tire removal during one-day neighborhood clean-up efforts in the Local Investment Areas. Thirteen clean-ups were completed during the 2011-2012 program year, expending \$49,937.

The goal of the Secondary Structure Demolition Program is to eliminate blighting influences in low income neighborhoods. The program provides grants to income eligible, owner-occupants of property in the Local Investment Areas, to remove deteriorated secondary structures. The maximum amount of assistance is \$2,500/structure. During the 2011-2012 program year one structure was removed.

## **2. Changes in Program Objectives**

During the 2011-2012 program year there were no changes in program objectives.

## **3. Assessment of Efforts in Carrying Out Planned Actions**

During the 2011-2012 program year the City targeted housing activities and infrastructure improvements in designated Local Investment Areas (LIAs), which are located within the Neighborhood Revitalization Strategy Areas (NRSAs). The NRSA plan is required by the Kansas Neighborhood Revitalization Act in order to create an incremental tax rebate program to encourage reinvestment and improvement of blighted, declining areas of the community. By establishing joint State and Federal (HUD) NRSAs, the City can offer rebates for home improvements outlined in the State Statute.

During the 2011-2012 program year, the City provided certifications of consistency with the Consolidated Plan to support applications which were prepared by community agencies and organizations for funding to meet community needs. Such certifications were issued after Housing and Community Services Department staff reviewed the application documents, and determined that the project would enhance the City's housing and community development goals as stated in the Consolidated Plan.

Staff from the Housing and Community Services Department worked with subgrantees and subrecipients to monitor progress of planned activities. Particular attention was paid to the scope of services and performance measures to assure performance of accomplishments as anticipated.

## **4. Use of CDBG Funds for National Objectives**

All funds, other than planning and administration, were used exclusively for activities benefiting low/mod persons and addressing slum/blight issues. The City used 74.72% of its CDBG disbursement for low/mod activities, which exceeds the minimal requirement of 70%.

## **5. Anti-displacement and Relocation**

The City did not buy occupied housing with CDBG or HOME funding during the program year.

## **6. Low/Mod Job Activities**

The City of Wichita did not have any economic development activities that involved CDBG funds during the program year.

## **7. Program income received**

Program income in the amount of \$151,684 was generated during the program year. A portion of the program income was loan repayments (\$96,845) which were reallocated to CDBG funded housing rehabilitation programs. Other funds received as loan repayments through the Emergency Home Repair program, were made available for reallocation to other eligible activities for the 2012-13 Fourth Program Year Action Plan.

Direct Loan:	\$6,988
Rental Rehabilitation:	\$60,234
Historic revolving loan:	<u>\$43,158</u>
Total:	\$110,380

## **8. Prior period adjustments**

No prior year adjustments were made for disallowable payments.

## **9. Loans and other receivables**

The City did not issue CDBG funding for float loans. All funds were allocated before the beginning of the program year and held in accounts until ready to spend.

### **Outstanding Home Repair Loans by Program**

<b>Program</b>	<b>Number of Loans</b>	<b>Amount</b>
Emergency Home Repair Assistance Loans	2,619	\$4,310,593
Deferred Loans	293	\$5,157,691
Direct Loans	4	\$27,682
Historic Revolving Loans	11	\$150,352
Single Family Rental Rehabilitation Loans	15	\$222,778
Multi-Family Rental Rehabilitation Loans	6	\$110,334
Total	2,948	\$9,979,430

The City did not own any property acquired or improved with CDBG funding that was for sale at

the end of the reporting period.

#### **10. Lump sum agreements**

The City did not issue CDBG funding in lump sums during the program year.

#### **11. Neighborhood Revitalization Strategies**

Through Neighborhood Improvement Services, the City provides grants for free paint for residential properties in the local investment area. Additionally, grants for labor associated with exterior painting are available for eligible applicants, such as the elderly or disabled, who are physically unable to complete exterior house painting. During this program year, a total 148 paint grants were provided, and 13 of those recipients also received grants for labor.

#### **HOME Narrative Statement**

Housing priorities identified in the Consolidated Plan include small family renters and homeowners. Following is a summary of the allocation of HOME funds for the 2011-2012 program year, which were designed to address these priorities.

Community Housing Development Organization (CHDO) Operating Support Funding (Affordable Rental/Homeownership): HOME funding in the amount of \$50,000 was allocated for organizational support of City-certified CHDOs during the program year. This funding is designed to assist with salaries, training, and general office expenses, to provide for organizational support while the CHDO carries out HOME-funded housing development projects.

HOMEownership 80 Program (Homeownership): HOME funding in the amount of \$647,001 was allocated for the City's homeownership assistance program. The HOMEownership 80 Program has been successful in overcoming one of the more formidable barriers to homeownership, which is the accumulation of sufficient resources for down payment and closing costs. Many HOMEownership 80 Program recipients utilize down payment assistance loans to complete the purchase of homes constructed by City-certified CHDOs.

During the 1998/1999 program year, HOMEownership 80 became a component of the City's Neighborhood Revitalization Plan. This action targeted funding to the City's Local Investments Areas (LIAs). During the 2001/2002 program year, the target area was expanded to make assistance available in the City's newly established Redevelopment Incentives Area (RIA). As in previous years, loans are provided for down payments and closing costs, as well as for minor rehabilitation, in order to improve code compliance.

Applicants for HOMEownership 80 program assistance are required to attend a homeownership training class. While attending the class, applicants become familiar with the aspects involved in purchasing and financing a home, including negotiating the real estate contract, working with a real estate agent, loan qualifying and credit reparation.

HOMEownership 80 program assistance is provided in the form of a zero-interest deferred loan secured by a mortgage. The mortgage is due and payable at the time of ownership transfer or if the family ceases to use the home as its principal residence.

Boarded-up HOME Program (Homeownership/Housing Development): HOME funding in the amount of \$200,000 was allocated to provide a means for City-certified CHDOs to obtain zero-interest development subsidy loans to purchase boarded-up or otherwise blighted non-commercial structures. These structures are rehabilitated or demolished to enable CHDOs to construct new homes on the sites. Newly constructed/rehabilitated homes are re-sold to HOME-eligible, owner/occupied families.

Housing Development Loan Program (HDLP): HOME funding in the amount of \$247,706 was originally allocated for the HDLP. The purpose of the HDLP is to provide a means for CHDOs, other non-profit developers or for-profit developers to obtain zero-interest development subsidy loans to develop housing on idle or under-utilized real estate for underserved populations. Projects may include new construction or rehabilitation for owner/occupied households. The program is available in the City's RIA.

CHDO Set-Aside Funding (Housing Development/Homeownership): A total of \$300,000 was allocated for housing development projects to be undertaken by City-certified CHDOs, within the City's LIAs. This amount represented the 15% set-aside for CHDO housing development projects which is required under the HOME regulation. Mennonite Housing received \$155,850 in 2011 HOME funding to develop single-family housing projects within the City's six LIAs. Power CDC received \$144,150 in 2011 HOME funding for the development of single-family homes in the Millair Creek neighborhood. Projects undertaken by these organizations include the rehabilitation or construction of housing for HOME-eligible, owner-occupied and low-income families.

HOME Program Administration: A total of \$160,522 in HOME funding was allocated for the administration of the City's HOME program, from its 2011/12 HOME Grant. This activity includes the provision of technical assistance, oversight of CHDO development activities, general administrative activities, and monitoring of existing HOME-funded rental projects currently subject to HOME-applicable affordability periods.

### **A. Summary of Accomplishments**

The HOME program plays a significant role in the City's Neighborhood Revitalization Plan by addressing the barriers to affordable housing based on the needs of low and moderate-income homebuyers and existing homeowners. During the 2011-2012 program year, HOME funds were targeted to the City's LIAs, NRA and RIA as previously described. Following is a description of goals and accomplishments in connection with HOME-funded projects, as specified in the One year action plan.

<u>Project Name</u>	<u>Goal</u>	<u>Actual</u>	<u>HOME Assisted</u>
Homeownership 80	39 Loans	40	40
CHDO Set-Aside Housing Development Projects	10 Units	8	8
Housing Development Loan Program	7 Units	6	6
CHDO Operational Funding	2 Organizations	2	N/A
CHDO Boarded-up HOME Program	4 Units	4	4

The following summary provides additional detail regarding HOME Program expenditures and accomplishments during the 2011-2012 program year, utilizing current year funding, prior year funding and allocated program income:

HOMEownership 80: A total of \$9,000 in assistance loans was available to HOME-eligible, owner-occupied homebuyers under this program in connection with the purchase of an existing home. Loans of up to \$21,110 could also be provided through the HOMEownership 80 program in connection with the purchase of a newly constructed home. In both levels of subsidy, program assistance is provided in the form of a zero-interest deferred loan for down payment and closing costs assistance. Loans were also available for disabled homebuyers who required modifications to their home for accessibility purposes.



<u>General Program Statistics</u>		<u>Race by Head of Household</u>		
			<u>Count</u>	<u>Percentage</u>
Total Purchases	40	AA	13	33%
Total HOME Funds	\$ 543,520.71	W	25	62%
Average Subsidy	\$ 13,936.41	A	2	5%
Homeownership Training Costs	\$ 11,100.00	NH	0	0
Households with Disabilities	1	NA	0	0
Single Head of Household	13	A & W	0	0
		AA & W	0	0
		NA & AA	0	0
		Other	0	0
<u>Income Breakdown</u>		Total	40	100
61% - 80%	19			
51% - 60%:	9			
31% - 50%:	9			
0% - 30%:	3			

10 of the above persons are of Hispanic origin

**Key: AA – African American; W – White; A – Asian; NH – Native Hawaiian; NA – Native American.**

Deferred Loans (Homeownership): Like the HOMEownership 80 program, assistance provided under the Deferred Loan Program is in the form of a zero-interest deferred loan, which is secured by a mortgage on the property. The loan does not become due and payable until the property changes ownership or if the owner ceases to occupy the property. Household income for families participating in the program must be below 50% of median income. The Deferred Loan Program has proven to be successful in overcoming the barriers to homeownership in the City's LIAs, by restoring potentially blighted homes and making them safe, clean and affordable for the owner occupying the home. Following are the statistics regarding the Deferred Loan Program:

General Program Statistics

Total Rehabilitations	1
Total HOME Funds Invested	\$ 35,000
Average Subsidy	\$ 35,000
Units in very-low income CT	1
Households with Disabilities	0

Race by Head of Household

	<u>Count</u>	<u>Percentage</u>
AA	1	100
W	0	0
A	0	0
NH	0	0
NA	0	0
A & W	0	0
AA & W	0	0
NA & AA	0	0
Other	0	0
Total	1	100

None of the above persons are of Hispanic ethnicity

## Neighborhood Stability and Blight Removal:

Following is a summary of housing development activities undertaken during the 2011/2012 program year by various housing development organizations utilizing programs made available with HOME Program funding:

- Boarded up House Program: A total of \$311,777 was spent for acquisition, demolition and to leverage private construction loans, in connection with final expenses for projects completed during the prior program year, and to construct four homes that were sold to HOME-eligible, owner-occupant families during the 2011-2012 program year. As of the end of the program year, five projects were in progress/under construction and pending sale. Projects were undertaken by City-certified Community Housing Development Organizations.

## Wichita Indochinese Center:

- 2007 New Home Construction Project (CHDO Set-Aside): HOME funding in the amount of \$5,028 was expended to leverage private sector financing in order to complete construction and sale of one home during the program year.

## Mennonite Housing Rehabilitation Services:

- 2009 LIA Redevelopment Project (CHDO Set-Aside): HOME funding in the amount of \$34,127 was expended to leverage private sector financing in order to complete construction of one home. The home was sold to a HOME-eligible owner-occupant homebuyer during the program year.

- 2010 LIA Redevelopment Project (CHDO Set-Aside): HOME funding in the amount of \$22,487 was expended to complete construction of three homes during the program year, and to reimburse final expenses related to one home sold in the previous program year, in the Northeast Local Investment Area. One home was sold to a HOME-eligible owner-occupant homebuyer, during the program year. Two homes continue to be available for sale.
- 2011 LIA Redevelopment Project (CHDO Set-Aside): HOME funding in the amount of \$128,154 was expended to leverage private sector construction financing to subsidize completion of construction of a total of three homes in the City's Northeast Local Investment Area, and the South Central Local Investment Area. The homes were sold to HOME-eligible owner-occupant homebuyers, during the 2011-2012 program year.
- 2009 Neighborhood Homes (Housing Development Loan Program): HOME funding in the amount of \$2,285 was expended for reimbursement of final expenses and site improvements for a single family home that was completed in the prior program year.
- 2010 Neighborhood Homes (Housing Development Loan Program): HOME funding in the amount of \$2,711 was expended for reimbursement of final construction expenses in connection with three homes sold during the program year, in the Northeast Local Investment Area. One completed home was available for sale, as of the end of the 2011-2012 Program Year.

Power CDC:

- 2009 Northeast LIA Redevelopment Project (CHDO Set-Aside): HOME funding in the amount of \$39,928 was expended during the 2011-2012 program year, in order to leverage private sector construction financing to construct one home in Power CDC's Millair Creek development, which is located in the City's Northeast Local Investment Area. The home was completed and available for sale as of the end of the program year.
- 2010 Northeast LIA Redevelopment Project (CHDO Set-Aside): HOME funding in the amount of \$25,717 was expended during the 2011-2012 program year, in order to leverage private sector construction financing to complete construction and sale of two homes in Power CDC's Millair Creek development, which is located in the City's Northeast Local Investment Area. The homes were sold to a HOME-eligible, owner-occupant homebuyer.
- 2011 Northeast LIA Redevelopment Project (CHDO Set-Aside): HOME funding in the amount of \$128,062 was expended during the 2011-2012 Program year, in order to leverage private sector construction financing to construct three homes in Power CDC's Millair Creek development, which is located in the City's Northeast Local Investment Area. One of the three homes was sold to a HOME-eligible, owner-occupant homebuyer, and as of the end of the program year, two homes were pending sale.

- 2010 Northeast LIA Redevelopment Project (Housing Development Loan Program): HOME funding in the amount of \$100,250 was expended during the 2011-2012 program year, in order to leverage private sector construction financing to complete construction and sale of one home, to begin construction of a second home, and to reimburse final expenses in connection with homes constructed and sold in the prior program year. All homes constructed are located with Power CDC's Millair Creek development, which is located within the City's Northeast Local Investment Area.

#### Residential Housing Solutions:

- 2010 Housing Development Loan Program: During the 2011-2012 program year, \$42,788 in HOME funding was expended to leverage private sector financing in order to complete construction of one home in the City's Northeast Local Investment Area. The home was sold to a HOME-eligible, owner-occupant homebuyer.

HOME CHDO Operating Funding/Technical Assistance: Two of the City's recognized CHDOs received operational support funding from the HOME Program. Mennonite Housing Rehabilitation Services received \$29,138 and Power CDC received \$25,000 during the program year. These figures include previous year grant funding.

HOME Program Administration: A total of \$163,611 was expended to administer activities related to the City's HOME program including the provision of technical assistance, oversight of CHDO development activities, and monitoring of existing HOME-funded rental projects currently subject to HOME-applicable affordability periods.

HOME-Assisted Rental Projects: Eight rental project developments previously funded by the City are currently subject to an affordability period as required under the HOME program. The following is a summary of the tenants served, as well as a breakdown of demographic information for each project, as of June 30, 2012:

### HOME-Assisted Rental Projects Performance

Project Name (in expiration date order)	Affordability Expires	Income Breakdown		General Program Statistics					Race by Head of Household (Defined Below)										# of Hispanic Origin
		0- 50%	51- 80%	# of Units	50% Units	60% Units	Vacant	# Female Hd/House	1	2	3	4	5	6	7	8	9	10	
SANCHO Market Street Studios	12/2014	4	1	5	4	1	0	1	3	2	0	0	0	0	0	0	0	0	0
Mosley Street Apartments (formerly South Beech Apartments)	1/2015	2	2	4	2	2	0	3	4	0	0	0	0	0	0	0	0	0	0
Innes Station Apartments	12/2016	8	2	10	8	2	0	7	10	0	0	0	0	0	0	0	0	0	1
Mennonite Housing Rehabilitation Services: Country Acre Senior Residences	07/2017	7	3	10	7	3	0	8	10	0	0	0	0	0	0	0	0	0	0
Mental Health Association: Pinecrest Place Senior Residences**	5/2020	10	0	10	10	0	0	7	1	9	0	0	0	0	0	0	0	0	0
Harvester Apartments	1/2020	4	0	4	4	0	0	4	3	1	0	0	0	0	0	0	0	0	0
Inter-Faith Villa North Apartments	11/2019	11	0	11	11	0	0	3	8	3	0	0	0	0	0	0	0	0	0
Eaton Place Apartments	11/2022	24	2	26	24	2	0	11	24	2	0	0	0	0	0	0	0	0	1
<b>Totals</b>		<b>70</b>	<b>10</b>	<b>80</b>	<b>70</b>	<b>10</b>	<b>0</b>	<b>44</b>	<b>63</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>

\*\*Project is subject to a Project-Based Rental Assistance Contract

Race Definitions:

- 1 White
- 2 Black/African American
- 3 Asian
- 4 American Indian/Alaskan Native
- 5 Native Hawaiian/Other Pacific Islander
- 6 American Indian/Alaskan Native & White
- 7 Asian & White
- 8 Black/African American & White
- 9 American Indian/Alaskan Native & Black/African American
- 10 Other Multi-Racial

Affirmative Marketing: The City has established minimum Affirmative Marketing requirements for HOME-assisted rental and homebuyer projects. These requirements are incorporated into all funding agreements, when the project involves five or more HOME-assisted units, and partners must meet or exceed them.

Each recipient of HOME funds for projects requiring compliance with affirmative marketing regulations is contractually required to prepare a written Affirmative Marketing Plan for their project, when applicable. The Affirmative Marketing Plan must be available for public inspection in the recipient organization's office. Each plan must contain specific steps/actions that the recipient organization will do to provide information and otherwise attract eligible persons of all racial, ethnic, and gender groups in the housing market area to the available housing.

Housing developers accessing HOME funding conduct outreach to the community by providing homeownership training services, housing counseling, and also by providing information regarding proposed projects in community newspapers, and the city's newspaper.

On-Site Inspections of Rental Housing: The following is a summary of the results of on-site inspections and compliance monitoring of HOME-assisted rental housing monitored during the program year, for projects currently subject to HOME affordability periods:

- SANCHO Market Street Studio Apartments: Project was noted to be in compliance with HOME regulations and requirements.
- South Beech Apartments (now Mosley Street Apartments): Project was noted to be in compliance with HOME regulations and requirements.
- Mental Health Association (Pinecrest Place Senior Residences): Code compliance issues noted in connection with the installation of new water heaters. Issues have since been resolved. Project was otherwise noted to be in compliance with HOME Program regulations and requirements.
- Innes Station Apartments: Project was noted to be in compliance with HOME regulations and requirements.
- Eaton Place Apartments: Project was noted to be in compliance with HOME regulations and requirements.

- Mennonite Housing Country Acres: Concern noted with respect to income re-certifications, Project was otherwise noted to be in compliance with HOME Program regulations and requirements.
- Harvester Apartments: Minor condition deficiency noted, which has since been resolved. Project was otherwise noted to be in compliance with HOME Program regulations and requirements.
- Interfaith Villa North: Recommendation provided regarding the timing of income re-certifications. Project was otherwise noted to be in compliance with HOME Program regulations and requirements.

## **B. Leveraging Resources**

A variety of funding sources were utilized to leverage City HOME funds with respect to projects completed during the year and projects currently in process. Local lenders and agencies provided over \$2,633,691, in first mortgage loans in order to facilitate home purchases assisted through the HOMEownership 80 program. Local Lenders also provided over \$1,286,740 in private construction financing in order to leverage CHDO single-family construction projects completed during the program year. Local non-profit CHDOs, lenders, and Habitat for Humanity provided \$39,500 in additional down payment and closing costs assistance for HOMEownership 80 program clients through the Federal Home Loan Bank's Affordable Housing Program (AHP), and other initiatives.

The City's Neighborhood Revitalization Program continues to provide for the waiver of permit fees, water/sewer tap and plant equity fees for homes constructed or rehabilitated in the City's designated Neighborhood Revitalization Area. These fees were waived in connection with the construction of 18 HOME-assisted single-family homes in the designated area.



### C. HOME Performance Measurements

Following is a summary of the goals, inputs activities, outputs and outcomes for the City of Wichita's HOME Program:

HOME Program Projects	
Goals	Increase property values and improve neighborhood stability through increased homeownership, preservation of homeownership, and construction/rehabilitation of housing in the City's targeted areas
Inputs	Actual HOME Program expenditures, including program income, totaled \$1,639,583 including HOME Program staff, operating support funding for two Community Housing Development Organizations (CHDOs), five CHDO set-aside development contracts, one development contract with a non-profit organization, four development contracts with two CHDOs, down payment assistance and rehabilitation assistance programs
Activities	HOME Program staff coordinates/oversees contracted housing development projects, administers the City's homeownership program, administers the homeowner rehabilitation program and monitors rental projects subject to long-term affordability periods. Activities include project inspections, applicant eligibility certification, preparation of construction specifications, and approval of loans
Outputs	40 families became homeowners, one family was assisted in maintaining homeownership status (homeowner rehabilitation program), and 18 new homes were constructed with home development subsidies.
Outcomes	Increased homeownership in the City's targeted areas, stabilized neighborhoods through homeownership rehabilitation.

# Annual Performance Report HOME Program

## U.S. Department of Housing and Urban Development Office of Community Planning and Development

OMB Approval No. 2506-0171  
(exp. 8/31/2009)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/MI) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31.	This report is for period (mm/dd/yyyy)		Date Submitted (mm/dd/yyyy)
Send one copy to the appropriate HUD Field Office and one copy to: <b>HOME Program, Rm 7176, 451 7<sup>th</sup> Street, S.W., Washington D.C. 20410</b>	Starting 07/01/2011	Ending 06/30/2012	09/18/11

### Part I Participant Identification

1. Participant Number MC-20-0204	2. Participant Name City of Wichita	3. Name of Person completing this report Mary K. Vaughn, Director of Housing and Community Services	4. Phone Number (Include Area Code) (316) 462-3795
5. Address 322 N. Riverview	6. City Wichita	7. State KS	8. Zip Code 67203

### Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expected; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period \$ 0.00	2. Amount received during Reporting Period \$ 90,838.99	3. Total amount expended during Reporting Period \$ 90,838.99	4. Amount expended for Tenant-Based Rental Assistance \$0.00	5. Balance on hand at end of Reporting Period (1+2-3)= 5 \$ 0.00
--	--	--	---	---

### Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
A. Contracts 1. Number	2			1		1
2. Dollar Amount	\$36,898.00			\$35,323.00		\$1,573.00
B. Sub-Contracts 1. Number	7			1	1	5
2. Dollar Amount	\$22,354.64			\$3,000.00	\$2,500.00	16854.64
	a. Total	b. Women Business Enterprises (WBE)	c. Male			
C. Contracts 1. Number	2		2			
2. Dollar Amount	\$36,898.00		\$36,898.00			
D. Sub-Contracts 1. Number	7		3			
2. Dollar Amounts	\$22,354.64		\$22,354.64			

**Part IV Minority Owners of Rental Property**

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number	0					
2. Dollar Amount	0					

**Part V Relocation and Real Property Acquisition**

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

		a. Number	b. Cost			
1. Parcels Acquired		7	\$29,900.00			
2. Businesses Displaced		0	0			
3. Nonprofit Organizations Displaced		0	0			
4. Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
5. Households Displaced - Number	0					
6. Households Displaced - Cost	0					

# HOME Match Report

## U.S. Department of Housing and Urban Development Office of Community Planning and Development

OMB Approval No. 2506-0171  
(exp. 12/31/2012)

### Part I Participant Identification

Match Contributions for  
Federal Fiscal Year 7/1/11 through 6/30/12

1. Participant No. (assigned by HUD) MC-20-0204	2. Name of the Participating Jurisdiction City of Wichita	3. Name of Contact (person completing this report) Mary K. Vaughn, Director of Housing and Community Services
5. Street Address of the Participation Jurisdiction 332 N. Riverview (Housing and Community Services Department)		4. Contact's Phone Number (include area code) (316) 462-3795
6. City Wichita	7. State KS	8. Zip Code 67203

### Part II Fiscal Year Summary

1. Excess match from prior Federal fiscal year	\$ 3,284,575.05	
2. Match contributed during current Federal fiscal year (see Part III.9.)	\$ 133,902.00	
3. Total match available for current Federal fiscal year (line 1 + line 2)		\$ 3,418,477.05
4. Match liability for current Federal fiscal year.		\$ 276,982.50
5. Excess match carried over to next Federal fiscal year (line 3 minus line 4)		\$ 3,141,494.55

### Part II Match Contribution for the Federal Fiscal Year

1. Project No. or Other ID	2. Date of Contribution (mm/dd/yyyy)	3. Cash (non-Federal sources)	4. Foregone Taxes, Fee, Charges	5. Appraised Land / Real Property	6. Required Infrastructure	7. Site Preparation, Construction Materials, Donated labor	8. Bond Financing	9. Total Match
2259	9/9/11		\$4,529					\$4,529
2328	9/20/11		\$4,860	\$5,000				\$9,860
2312	9/23/11	\$4,500	\$4,529					\$9,029
2310	9/23/11	\$4,500	\$4,076					\$8,576
2325	10/25/11		\$4,740					\$4,740
2277	11/22/11	\$4,500	\$4,576					\$9,076
2222	12/16/11		\$ 817					\$ 817
2326	12/30/11		\$4,865					\$4,865
2280	1/31/12		\$4,583	\$10,000				\$14,583
2388	2/27/12		\$4,870	\$6,000				\$10,870
2313	4/6/12	\$4,500	\$4,529					\$9,029

[illegible]

## Emergency Shelter Grant Program Narrative

### 1. Assessment of Relationship of ESG Funds to Goals and Objectives

The City's Emergency Shelter Grant (ESG) program is part of the Wichita/Sedgwick County Continuum of Care, and provides funds to local agencies to help meet the needs of the homeless and near-homeless. During the reporting period the City continued to work with the local CoC to support a variety of homeless assistance programs. This local network of non-profit organizations provides a range of services, including:

Access to Mainstream Resources	Food	Permanent Supportive Housing
Emergency, short-term shelter	Case Management	Mental Health Assessments
Outreach and Referrals	Permanent Housing	Transitional Housing

In 2011-2012, the City received ESG funds in the amount of \$124,982, and awarded those funds to eight agencies. A total of \$118,877 of ESG funds were used for homeless prevention, operation of emergency shelters, and to provide essential services for the homeless. The City's contracts with local agencies include requirements for direct services, matching funds, record keeping and reporting as required by HUD.

For additional information on how the City is accomplishing goals and objectives to assist homeless families including chronically homeless individuals see pages 11 and 12 of this report.

### 2. Matching Resources

All local homeless services agencies that contract with the City provide matching funds or in-kind services equal to their allocation.

### 3. Activity and Beneficiary Data

Catholic Charities – St. Anthony Family Shelter. During the 2011-2012 program year, this agency provided emergency shelter, food, advocacy, and support groups for 261 homeless individuals and family members. The City's ESG allocation of \$24,734 supported the total program budget of \$564,268.

Catholic Charities – Harbor House. During the 2011-2012 program year this agency provided emergency shelter, food, advocacy, a crisis line and support groups for 328 women and children who were victims of domestic violence. The City's ESG allocation of \$8,870 supported the total program budget of \$900,914.

Inter-Faith Ministries – Inter-Faith Inn. During 2011-2012 program year this agency provided emergency shelter, food, clothing, and access to health care, job counseling and transportation

services 372 homeless persons. The City's ESG allocation of \$20,320 supported the total program budget of \$238,554.

Salvation Army – Emergency Lodge. During the 2011-2012 program year this agency provided emergency shelter, food, advocacy, and support groups for 333 persons who were homeless. The City's ESG allocation of \$16,246 supported the total program budget of \$332,334.

United Methodist Open Door – Drop In Center. During the 2011-2012 program year this agency provided day services, a place to get in out of the weather, along with showers, a laundry facility, and advocacy services for 2,692 persons who were homeless. The City's ESG allocation of \$25,140 supported the total program budget of \$286,312.

YWCA Women's Crisis Center. During the 2011-2012 program year this agency provided emergency shelter, food, advocacy, and support groups for 220 persons who were victims of domestic violence. The City's ESG allocation of \$3,567 supported the total program budget of \$725,973.

#### **4. Chronic Homelessness**

The City's Housing First program serves those who fit the HUD definition of chronic homelessness. Details are presented on pages 11 and 12.

#### **5. Homeless Discharge Coordination**

##### Foster Care Discharge Protocol

Kansas Department of Social and Rehabilitative Services (now known as the Kansas Department for Children and Families) has adopted a policy that would prevent discharging homeless individuals from publicly funded institutions or systems of care into homelessness or into HUD funded programs for the homeless. The policy was approved December 2006. The policy states that staff will ensure to the maximum extent practical and when appropriate that all individuals who are discharged from State funded institutions or systems of care have housing options available in order to prevent being discharged into homelessness. Youth who leave the foster care system because they have attained 18 years of age are eligible to participate in Independent Living Services through the Chafee Foster Care Independence Program. This is a voluntary program and youth may choose not to participate. Prior to discharge/release at 18 years of age, youth receive information concerning transitional planning which includes information on housing, employment and educational services available to them through the Independent Living Program. Transition plans do not include direct discharge to homeless shelters. The Department for Children and Families has six Regional Independent Living Coordinators who help children in Foster Care transition into independent living.

### Health Care Discharge Protocol

The Kansas Department on Aging follows state and federal regulations in relation to discharge planning however neither the state nor federal regulations address assurance that residents will be discharged into housing. The Kansas Department on Aging has agreed to be a member of the Kansas Interagency Council on Homelessness. Further discussions occurred 2008-2009 at the KICH meetings. The same applies to general health care facilities. They are bound by state and federal regulations but assurance that housing will be available is not in the regulations. The Kansas Hospital Association will be asked to join the Kansas Interagency Council on Homelessness.

### Mental Health Discharge Protocol

The Kansas Department For Children and Families (DCF), who contracts with local community mental health providers, has adopted a formal policy that would prevent discharging homeless individuals from publicly funded institutions or systems of care into homelessness or into HUD funded programs for the homeless. The policy was approved December 2006. The policy states that staff will ensure to the maximum extent practical and when appropriate that all individuals who are discharged from State funded institutions or systems of care have housing options available in order to prevent being discharged into homelessness. SRS-MH is currently developing a strategic plan to standardize the discharge planning protocol among all three State Mental Health Hospitals. A brief summary of the charge to the planning committee is: 1. Develop Discharge Protocol; a. develop a hospital discharge protocol that addresses continuing care needs; b. the protocol should address the needs of special populations and co-occurring issues (Mental Retardation/Substance Abuse, offenders, behavioral issues aging, homeless);c. protocol should describe how sharing and improving access to records will occur across systems. Agencies involved are: Social and Rehabilitative Service-Disability and Behavioral Health Services, Association of Community Mental Health Centers, Department of Education, Larned State Hospital, Mercy Regional Hospital, Area Mental Health Center, Prairie View Mental Health Center, Kaw Valley Center, Kansas NAMI, Osawatomie State Hospital, Topeka Independent Living Center, Havilland Nursing Facility for Mental Health, Wichita State University, Value Options, consumers of mental health services and their family members.

### Corrections Discharge Protocol

The Kansas Department of Corrections has a formal policy regarding release and discharge planning, with planning for all offenders beginning at 16 months pre-release, or upon admission if their length of incarceration is less than 16 months. Offenders are assessed for risk and need, and plans are developed for their return to the community. Specialized reentry and discharge planning staff are in all facilities working with offenders. Housing specialists in Topeka, Kansas



City and Wichita support release and discharge planners in their effort to find suitable housing for offenders. There are still many barriers, but the issue is receiving a lot of attention by case managers and specialists in the corrections system.

### **Public Participation**

The City of Wichita Consolidated Annual Performance Evaluation Draft Report was available for public review from August 31, 2012 until September 15, 2012 online and at the following locations:

#### **City Hall**

- |   |                        |
|---|------------------------|
| ▪ City Council Office                   | 1 <sup>st</sup> Floor  |
| ▪ Metropolitan Area Planning Department | 10 <sup>th</sup> Floor |
| ▪ City Manager's Office                 | 13 <sup>th</sup> Floor |

#### **Housing and Community Services Department**

##### **Wichita Public Library**

- Central Library
- Alford
- Angelou Northeast
- Comotara
- Evergreen
- Linwood Park
- Orchard Park
- Rockwell
- Westlink

##### **Neighborhood City Halls**

- Atwater
- Stanley
- Evergreen
- Colvin

Written comments could be submitted to the Housing and Community Services Department until September 15, 2012. Oral comments could be made at the September 18, 2012 Public Hearing held during the City Council meeting on the first floor of City Hall, 455 N Main, Wichita Kansas. Instructions were given in the Public Notice for anyone requiring an auxiliary aid or service for effective communication with City of Wichita personnel to contact the ADA Coordinator in the Office of the City Manager no later than 48 hours before the scheduled event.

No comments were received.



City of Wichita  
City Council  
September, 2012

Carl Brewer, Mayor  
Janet Miller, District 6 and Vice Mayor  
James Clendenin, District 3  
Jeff Longwell, District 5  
Pete Meitzner, District 2  
Michael O'Donnell, District 4  
Lavonta Williams, District 1

